

Job Description

DIRECTORATE:	Social Services & Wellbeing
DEPARTMENT:	Direct Care Provider Services (Adults)
POST:	Casual Social Care Worker
GRADE OF POST:	GR05
RESPONSIBLE TO:	Supported Living Managers, Residential Managers and Team Leaders

JOB PURPOSE:

To work as part of a team providing support for people with assessed care and support needs in a range of settings, including residential care, within their own home and in the community. The role requires a commitment to enabling people to maintain and develop skills, providing support that is personalised to meet individual needs.

PRINCIPAL RESPONSIBILITIES AND ACTIVITIES:

- To ensure that individuals are encouraged and empowered to express their views and opinions in all areas of decision making.
- To provide support with all aspects of daily living which may include household and domestic tasks, shopping and diet/food preparation, personal hygiene, dressing and personal appearance.
- To assist in maintaining accurate records i.e. individuals' personal records, service records, communication books, diaries, food and petty cash expenditure.
- To liaise with families, staff and relevant services to maintain a high standard of support and provision of a quality service.
- To participate in supervision sessions and staff development opportunities as agreed by your manager and actively engage in any training in order to maintain your own professional development and enhance competency within your role.
- To be familiar with Health and Safety at Work Regulations, and to ensure effective implementation whilst in work. To carry out and record any safety tests and report any identified fault. To report and where necessary, deal immediately with malfunctioning equipment. To assist and liaise with team members, in maintaining acceptable standards for the maintenance and security of the house.
- To fully understand and observe all matters concerning individuals and staff ensuring that confidentiality and codes of conduct are adhered to at all times.
- To have an awareness, understanding and commitment to Bridgend County Borough Council's operational policies and procedures.

GENERAL DUTIES

Health and Safety

To fulfil the general and specific roles and responsibilities detailed in the [Health and Safety Policy](#)

Equal Opportunities

To ensure that all activities are operated in accordance with Equal Opportunities legislation and best practice.

Safeguarding

Protecting children, young people or adults at risk is a core responsibility of all employees. Any concerns should be reported to the Adult Safeguarding and Quality Team or Children's Safeguarding Assessment Team.

Review and Right to Vary

This Job Description is as currently applies and will be reviewed regularly. You may be required to undertake other tasks that can be reasonably assigned to you, including development activities, which are within your capability and grade.

CRIMINAL RECORDS CHECK

This post requires a criminal records check through the Disclosure & Barring Service (DBS).

<p>Skills & Personal Qualities (continued)</p>	<p>Professionals, Social Workers etc.</p> <ul style="list-style-type: none"> • Good observation & listening skills • Able to follow and complete delegated tasks • Ability to role model and demonstrate best practice • Ability to work flexibly and proactively. • Ability to support individuals in a wide variety of situations and or settings. • Ability to undertake training of a physical nature, e.g. PBM, reactive and manual handling • Ability to work flexibly as part of a team on rota to include evenings, weekends bank holidays, night-time support (wake-ins) and sleep-in duties (where required). • Hold a full driving licence. • Ability to communicate through the medium of Welsh. 	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>Interview, application form and selection process.</p>
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